



**Report of the Chartered Accountant
on the 2003 accounts**

Translation under the responsibility of the BIML

Summary

	Pages
<i>0. Explanatory note</i>	5
1. Statement of financial position	6
2. Cash flow statement	7
3. Revenue	8
4. Expenses	9
5. Assets	11
6. Liabilities	13

Annex 1 - Details of Corresponding Members' subscription fees

Annex 2 - Details of Member States' contributions due

Monsieur le Directeur
OIML
11 rue Turgot
75009 PARIS

**Report of the Chartered Accountant
on the 2003 accounts of the
International Organization of Legal Metrology**

Mr. Director,

In application of Article X of the OIML Financial Regulations, we have been appointed as chartered accountants to examine the BIML accountancy and to establish the statement of financial position for the financial year 2003.

The attached statement of financial position shows the following:

➤ Total assets	:	5 707 283 G.F.
➤ Total income	:	4 999 336 G.F.
➤ Total charges	:	5 185 431 G.F.

As a conclusion of our investigations, we found no cause to question the consistency and relevance of the attached statement of financial position.

Notwithstanding the above conclusion, we draw your attention on the following points:

- ✓ Libya has a credit of 7 185 G.F. included in the total of liquid assets;
 - ✓ United Kingdom has a credit of 17 895 G.F., included in the total of liquid assets, corresponding to an excess payment reimbursed at the beginning of 2004;
 - ✓ The debts of several Member States who had resigned, and those for which the recovery seems uncertain, have been the object of a provision amounting to a total of 606 465 G.F.;
 - ✓ At 1 April 2003, the Provident Fund of Mr. MAGANA was transferred to the Pension Fund as of his date of arrival at the BIML.
- In accordance with Article VII of the Financial Regulations, an amount of 135 000 G.F., corresponding to an additional endowment of the Pension Fund, has been charged to the Reserve Fund and therefore does not appear in the year's expenses.

Rueil Malmaison,
27 April 2004

Frédéric LAFAY

Expert Comptable
Associé

0 – Explanatory note

The Financial Regulations of the International Organization of Legal Metrology, Article X, state that:

- ✓ “Accounts will be kept in French Francs, but ancillary accounts can be kept in other currencies, if necessary”;

- ✓ “Nevertheless, year-end and financial management accounts will be presented in Gold Francs”.

The documents at 31 December 2003 have been established in Gold Francs (G.F.), based on the following conversions:

- ✓ 1 Gold Franc = 0.27662 Euros
- ✓ 1 Gold Franc = 0.4124 Swiss Franc

1 – Statement of financial position

ASSETS		LIABILITIES	
Building rue Turgot	1 488 685	Working Capital	200 000
Depreciation	<u>-1 488 685</u>		
	0		
Parking Garage	19 959	Pension Fund	653 513
Depreciation	<u>-19 959</u>		
	0	Provident Fund	0
Furniture - Equipment	1 741 174	Reserve Fund	4 452 551
Depreciation	<u>-1 741 174</u>	<i>(including 2003 loss)</i>	<i>186 095</i>
	0	Member States in advance (*)	401 218
Debts of Member States	1 236 148		
Provision for doubtful debts	<u>-606 465</u>		
	629 683		
Liquid assets (**)			
Caisse d'Epargne	3 944 810		
Banque de France	527 066		
Banque de Berne	22 800		
Chèques Postaux	88 399		
Crédit Lyonnais	493 823		
Cash	<u>703</u>		
	5 077 601		
TOTAL G.F.	5 707 283	TOTAL G.F.	5 707 283

(*) Albania, Australia, Croatia, Macedonia (FYR of), Norway, New Zealand, Slovakia, Czech Republic

(**) including Libya, 7 185 G.F. and United Kingdom, 17 895 G.F.

2 – Cash flow statement

Liquid assets on 31/12/2002			5 212 525
Caisse d'Epargne		3 954 481	
Banque de France		500 216	
Banque de Berne		16 438	
Chèques Postaux		271 335	
Crédit Lyonnais		467 811	
Cash		2 244	
Receipts			5 237 304
Contributions received		4 264 214	
Miscellaneous receipts		912 572	
Deductions for the Pension Fund		60 518	
TOTAL G.F.			10 449 829
Expenses			5 372 228
Expenses for the year		4 337 400	
Furniture and equipment		333 216	
Works in the building		38 180	
Payments from the Pension Fund, from the Provident Fund and from the Reserve Fund		663 432	
Liquid assets on 31/12/2003			5 077 601
Caisse d'Epargne	3 944 810		
Banque de France	527 066		
Banque de Berne	22 800		
Chèques Postaux	88 399		
Crédit Lyonnais	493 823		
Cash	703		
TOTAL G.F.			10 449 829

3 – Revenue

For 2003, the base contributory share is 44 060.44 G.F., which corresponds, for the 58 Member States, to 97 shares.

Member States contributions 97 x 44 060 G.F.		4 273 863
Other receipts		727 602
Corresponding Members' subscriptions (*)	122 161	
Subscriptions to the Bulletin	26 060	
Sales of publications	90 852	
Registration of OIML Certificates	32 328	
Interest on financial investment and on loans to personnel	134 931	
Reimbursement of loans to personnel	70 228	
Reimbursement of certain taxes by the French administration	154 247	
Reimbursement by the Translation Center	43 381	
Reimbursement of the costs of Seminars	17 207	
Miscellaneous	36 208	
Loss in currency exchange (**)		-2 129
Total receipts in Gold Francs		4 999 336

(*) The details of Corresponding Members' subscriptions is given in *Annex I*.

(**) The Swiss franc having been accounted in 2003 at the rate of 1 CHF = 0.67078 Euros, identical to the 2002 rate, no gain nor loss in currency exchange result from this. The loss in currency exchange results from exchange commissions on the amounts received.

4 – Expenses

Staff costs		2 581 748
Salaries	1 533 363	
Allowances	304 662	
Social security charges	659 527	
Family allowances	84 197	
Premises		158 781
Lighting	9 236	
Heating	14 484	
Cleaning	97 888	
Gardening, water	9 177	
Safety, petty maintenance and purchases	17 785	
Insurance, taxes	10 213	
Office costs		123 742
Paper and office supplies	16 691	
Photocopying	65 293	
Computers	41 759	
Bulletin		142 549
Printing, mailing, authors		
Printing costs		69 160
Documentation		54 237
Subscriptions to magazines, purchase of books	6 213	
Internet	48 024	
Correspondence		147 689
Telephone, Fax	38 976	
Postal fees	108 713	
	To carry over:	3 277 907

4 – Expenses (continued)

	Report	3 277 907
Meeting costs		743 259
Conference, CIML, Presidential Council, Development, Council, Seminars, TCs/SCs meetings, etc.		
Travel		171 224
Transport and daily allowances		
Bonuses and miscellaneous		25 665
Exceptional expenses (*)		372 001
Endowments		595 376
Pension Fund	201 012	
Provident Fund	7 917	
Depreciation Furniture and equipment	332 837	
Depreciation of works in the premises	38 180	
Provisions for doubtful debts of Member States	15 430	
Total expenses G.F.		5 185 431
Total receipts G.F.		4 999 336
Result G.F. (loss if negative)		-186 095

(*) These exceptional expenses include:

- ✓ loans to personnel for a total of 191 599 G.F.;
- ✓ penalties resulting from the cancellation of the rental contracts on photocopiers, for a total of 74 884 G.F.;
- ✓ fees and travel costs related to the study conducted by Mr. Birch, for a total of 61 937 G.F.

5 – Assets

✓ Building Rue Turgot

This account amounted, at the end of 2002, to: 1 450 505

It has been increased, by works in 2003, by: 38 180

This account amounts, at the end of 2003, to: 1 488 685

The depreciations amounted, at the end of 2002, to: 1 450 505

In this financial year, they have been increased by: 38 180

The depreciations, at the end of 2003, amount to: 1 488 685

This account is presented in the 2003 assets for the record..

✓ Parking Garage

This account amounted, at the end of 2002, to: 19 959

It remained unchanged and fully depreciated by: 19 959

This account is presented in the 2003 assets for the record.

✓ Furniture - Equipment

This account amounted, at the end of 2002, to: 1 408 337

It has been increased by new equipment in 2003: 332 837

This account amounts, at the end of 2003, to: 1 741 174

The depreciations amounted, at the end of 2002, to: 1 408 337

They have been increased by the 2003 depreciation: 332 837

The depreciations, at the end of 2003, amount to: 1 741 174

This account is presented in the 2003 assets for the record..

✓ Member States debts

The amount due by Member States on 31/12/2003 is: 1 236 148

The provisions for doubtful debts amount to: 606 465

5 – Assets (continued)

This account is made up as follows:

	Nature	Year	Member State debt	Provision	
Cameroon	Remaining due	2002	1 403		
Cameroon		2003	44 060		
P.D.R. of Korea	Remaining due	1997	40 191		(***)
		1998	42 096		(***)
		1999	42 420		(***)
Cuba		2003	44 060		(**)
Spain		1992	70 769	70 769	
India		2003	88 121		
Indonesia	Remaining due	2002	7 196		(*)
Indonesia		2003	44 060		(*)
Iran		2003	88 121		
Morocco	Remaining due	2002	42 764		
Morocco		2003	44 060		
Pakistan		2003	44 060		(*)
Portugal		2003	44 060		(*)
Sri Lanka	Remaining due	2003	10 604		
Tanzania	Remaining due	2003	1 195		
Tunisia		2003	1 211		
Zambia	Remaining due	1996	35 146	35 146	(***)
		1997	41 978	41 978	(***)
		1998	42 096	42 096	(***)
		1999	42 420	42 420	(***)
	Remaining due	2001	27 417	27 417	(***)
		2002	43 385	43 385	(***)
		2003	44 060	44 060	(***)
Guinea		1984/1989	130 176	130 176	(****)
Lebanon		1989/1992	129 018	129 018	(****)
Total			1 236 148	606 465	

(*) Payment received beginning of 2004

(**) Partial payment received beginning 2004

(***) Delays granted by the Eleventh Conference.

“In application of Article XXIX of the OIML Convention, delays are granted to the Democratic People’s Republic of Korea and to Zambia for the payment of their contributions from 1996 to 1999; consequently these two countries will not be struck off the list of OIML Member States provided that their contributions for 2000 and subsequent years are duly paid;...”.

(****) Member States that have resigned

5 – Assets (continued)

As shown in the table in *Annex 2*,

the following amount has been received:	4 347 757
Eight Member States have paid their 2004 contribution (totally or partially) in advance:	401 219
Deduction of advance payments received for 2003	484 660
loss in currency exchange	102
	<hr/>
Total recorded in the cash flow statement	4 264 214

✓ Liquid assets

The comparison of liquid assets at the end of 2002 and at the end of 2003, is as follows:

	2002		2003	
Caisse d'Epargne	1 093 888.61 €	3 954 481.27 G.F.	1 091 213 €	3 944 809.85 G.F.
Banque de France	138 369.73 €	500 215.93 G.F.	145 797.05 €	527 066.19 G.F.
Chèques Postaux	75 056.67 €	271 334.94 G.F.	24 452.87 €	88 398.78 G.F.
Crédit Lyonnais	129 405.98 €	467 811.36 G.F.	136 601.34 €	493 823.08 G.F.
Cash	620.75 €	2 244.05 G.F.	194.48 €	703.06 G.F.
Banque de Berne	6 778.90 CHF	16 437.68 G.F.	9 402.65 CHF	22 799.83 G.F.
		5 212 525.23 G.F.		5 077 600.79 G.F.

6 – Liabilities

✓ **The Working Capital remained unchanged at 200 000**

✓ The Pension Fund was, on 31/12/2002 404 938

It has been increased by:

- The endowment from the Bureau 140 492

- Staff contributions 60 520

- Transfer of the Provident Fund of Mr. MAGANA 62 994

- A complement taken from the Reserve Fund 135 000

It has been decreased by the payment of pensions in 2003 150 431

The Pension Fund, on 31/12/2003 is 653 513

✓ The Provident Fund was on 31/12/2002	60 013	
It has been increased by the participation of Mr. MAGANA up to 31 March 2003	7 917	
It has been decreased by:		
- the transfer to the Pension Fund	62 994	
- a remaining amount reimbursed to Mr. MAGANA	4 936	
The Provident Fund, on 31/12/2003 is		0
✓ The Reserve Fund, on 31/12/2002 was	4 773 647	
It has been decreased by		
- the loss of the 2003 financial year	186 095	
- a transfer to the Pension Fund	135 000	
The Reserve Fund, on 31/12/2002 is		4 452 552
	<u>Total (G.F.)</u>	<u>5 306 065</u>
✓ Advance payments of Member States		
This is made up as follows:		
- Albania	44 740	
- Australia	89 480	
- Croatia	44 740	
- Macedonia (F.Y.R. of)	43 298	
- Norway	44 740	
- New Zealand	44 740	
- Slovakia	44 740	
- Czech Republic	44 740	
<u>Total G.F.</u>	<u>401 218</u>	

Annex 1 - Detail of Corresponding Members' subscription fees

CorrespondingMember	Situation on 31.12.2002		New subscription 2003	Payment in 2002 for 2003	2003 payments on subscriptions		Remaining due
	Year	Gold Francs			Before 2003	2003	
Argentina			3 304			3 217	
Barhain	2002	3 304			3 304		
Barhain			3 304			3 304	
Bangladesh			3 304			3 232	
Barbados			3 304		3 254		
Benin	2001	2 755					2 755
Benin	2002	3 304					3 304
Benin			3 304				3 304
Bosnia and Herzegovina			3 304			3 304	
Bostwana			3 304				3 304
Burkina Faso	2001	1 652					1 652
Burkina Faso	2002	3 304					3 304
Burkina Faso			3 304				3 304
Cambodia			3 304	3 199			
Islamic F.R. of Comoros	2002	3 304					3 304
Islamic F.R. of Comoros			3 304				3 304
Costa Rica	2001	2 205			2 205		
Costa Rica	2002	3 304			2 809		495
Costa Rica			3 304				3 304
Estonia			3 304				3 304
Fiji	2001	2 755					2 755
Fiji	2002	3 304					3 304
Fiji			3 304				3 304
Gabon	2002	3 304			3 304		
Gabon			3 304				3 304
Ghana	2002	3 304					3 304
Ghana			3 304				3 304
Guatemala	2001	2 755			2 755		
Guatemala			3 304			549	2 755
Hong Kong, China			3 304			3 254	
Iceland			3 304	3 217			
Jordan			3 304			3 268	
Kuwait			3 304			3 304	
Latvia			3 304				3 304
Libya		1 099		1 099			
Libya			3 304	3 304			
Lithuania			3 304			3 304	
Luxemburg			3 304			3 304	
Madagascar			3 304			3 304	
Malaysia			3 304			3 217	
Malta			3 304			3 254	
Mauritius			3 304			3 304	
Mexico			3 304			3 304	
Moldavia	2001	2 205			2 205		
Moldavia	2002	3 304			3 304		
Moldavia			3 304				3 304

Annex 1 - Detail of Corresponding Members' subscription fees

CorrespondingMember	Situation on 31.12.2002		New subscription 2003	Payment in 2002 for 2003	2003 payments on subscriptions		Remaining due
	Year	Gold Francs			Before 2003	2003	
Mongolia			3 304			3 304	
Mozambique			3 304			3 304	
Nepal	2000	1 106			1 106		
Nepal	2001	2 755			2 755		
Nepal	2002	3 304			3 304		
Nepal	2003		3 304				3 304
Nicaragua			3 304	3 304			
New Zealand			3 304				3 304
Oman			3 304			3 304	
Uzbekistan			3 304				3 304
Panama			3 304	3 304			
Papua New Guinea	2001	2 820			2 755		
Papua New Guinea			3 304				3 304
Paraguay	2002	3 304			3 304		
Paraguay			3 304			3 304	
Peru			3 304			3 304	
Seychelles			3 304				3 304
Singapore			3 304				3 304
Syria			3 304			3 304	
Chinese Taipei			3 304			3 196	
Thailand			3 304			3 304	
Trinidad and Tobaggo			3 304			3 235	
Turkey			3 304			3 304	
Ukraine			3 304			3 203	
Uruguay			3 304				3 304
Vietnam			3 304			3 304	
		58 452	168 513	17 428	36 364	85 797	86 407

122 161

Annex 2 - Detail of Member States' contributions due

	Year	Situation 31/12/2002	Contribution 2003	Payments of contributions		Member States' debts	Member States' credit
				Before 2003	2003		
South Africa	2003		88 121		88 121		
Albania	2003		44 060		44 060		44 740
Algeria	2003		44 060		44 060		
Germany	2003		176 242		176 242		
Saudi Arabia	2003		44 060		44 060		
Australia	2003		88 121		88 121		89 480
Austria	2003		44 060		44 060		
Belarus	2002	43 385		43 385			
Belarus	2003		44 060		44 060		
Belgium	2003		44 060		44 060		
Brazil	2003		88 121		88 121		
Bulgaria	2003		44 060		44 060		
Cameroon	2002	1 403				1 403	
Cameroon	2003		44 060			44 060	
Canada	2003		88 121		88 121		
P.R. of China	2003		88 121		88 121		
Cyprus	2003		44 060		44 060		
R. of Korea	2003		88 121		88 121		
P.D.R. of Korea	1996	9 058		9 058			
P.D.R. of Korea	1997	41 978		1 787		40 191	
P.D.R. of Korea	1998	42 096				42 096	
P.D.R. of Korea	1999	42 420				42 420	
P.D.R. of Korea	2003		44 060		44 060		
Croatia	2003		44 060		44 060		44 740
Cuba	2002	43 385		43 385			
Cuba	2003		44 060			44 060	
Denmark	2003		44 060		44 060		
Egypt	2003		44 060		44 060		
Spain	1992	70 769				70 769	
Spain	2003		88 121		88 121		
U.S.A.	2003		352 484		352 484		
Ethiopia	2003		44 060		44 060		
Finland	2003		44 060		44 060		
France	2003		176 242		176 242		
Greece	2003		44 060		44 060		
Hungary	2003		44 060		44 060		
India	2003		88 121			88 121	
Indonesia	2000	42 202		42 202			
Indonesia	2001	42 760		42 760			
Indonesia	2002	43 385		36 189		7 196	
Indonesia	2003		44 060			44 060	
Iran	2002	86 770		86 770			
Iran	2003		88 121			88 121	
Ireland	2003		44 060		44 060		
Israel	2003		44 060		44 060		
Italy	2003		176 242		176 242		
Japan	2003		352 484		352 484		
Kazakhstan	1999	14 960		14 960			
Kazakhstan	2000	43 684		43 684			
Kazakhstan	2001	42 760		42 760			
Kazakhstan	2002	43 385		43 385			
Kazakhstan	2003		44 060		44 060		

Annex 2 - Detail of Member States' contributions due

	Year	Situation 31/12/2002	Contribution 2003	Payments of contributions		Member States' debts	Member States' credit
				Before 2003	2003		
Kenya	2002	1 103		1 103			
Kenya	2003		44 060		44 060		
Macedonia (Former Yug	2003		44 060		44 060		43 298
Morocco	2002	42 764				42 764	
Morocco	2003		44 060			44 060	
Monaco	2003		44 060		44 060		
Norway	2003		44 060		44 060		44 740
Pakistan	2002	43 385		43 385			
Pakistan	2003		44 060			44 060	
Netherlands	2003		88 121		88 121		
Poland	2003		44 060		44 060		
Portugal	2003		44 060			44 060	
Romania	2003		44 060		44 060		
United Kingdom	2003		176 242		176 242		
Russia	2003		176 242		176 242		
Slovakia	2003		44 060		44 060		44 740
Slovenia	2003		44 060		44 060		
Sri Lanka	2001	4 213		4 213			
Sri Lanka	2002	43 385		43 385			
Sri Lanka	2003		44 060		33 456	10 604	
Sweden	2003		44 060		44 060		
Switzerland	2003		44 060		44 060		
Tanzania	2003		44 060		42 865	1 195	
Czech Republic	2003		44 060		44 060		44 740
Tunisia	2002	535			535		
Tunisia	2003		44 060		42 849	1 211	
Serbia and Montenegro	2003		44 060		44 060		
Zambia	1996	35 146				35 146	
Zambia	1997	41 978				41 978	
Zambia	1998	42 096				42 096	
Zambia	1999	42 420				42 420	
Zambia	2000	13 288		13 288			
Zambia	2001	42 760		15 343		27 416	
Zambia	2002	43 385				43 385	
Zambia	2003		44 060			44 060	
New Zealand	2004						44 740

Guinea	1984/89	130 175				130 175	
Lebanon	1989/92	129 018				129 018	
Total		1 310 052	4 273 863	571 038	3 776 719	1 236 148	401 219

Receipts: 4 347 757